



## OSU Institute of Technology

### Non-Resident Tuition Waiver Scholarship Information

#### Instructions to apply for the Tuition Waiver Scholarship:

1. Complete the tuition waiver application form
2. Order a transcript evaluation from an approved agency.

OSU Institute of Technology requires an evaluation for all non-US transcripts, both high school and post-secondary. If you have already studied for 2 semesters at a US college, a transcript evaluation is not necessary.

#### Transcript Evaluations

We recommend Educational Credential Evaluators (ECE) or World Education Service (WES).

- ECE website: <https://www.ece.org/>
- WES website: [http://www.wes.org/application/apply\\_now.asp](http://www.wes.org/application/apply_now.asp)

Order the evaluation directly from ECE or WES. You will need to pay for it yourself.

- You should choose a “**course-by-course**” evaluation.
- Request a copy of the evaluation to be sent to OSU Institute of Technology.

ECE – Complete and print the application form at their website and mail to ECE through the regular postal service, with payment. Some students find ECE easier to use than WES. For most countries, ECE will accept photocopies of academic documents. (Always check the ECE requirements for your country before submitting documents.)

WES – Apply online with a credit card. WES has basic service and ICAP. ICAP is a good value if you are applying to a lot of schools. If you are only applying to OSU Institute of Technology it will be cheaper to use the basic service. WES usually requires original academic documents. Some documents must be sent from your school, not from you. (Always check the WES requirements for your country before submitting documents)

#### Notes:

The transcript evaluation is NOT NECESSARY for ADMISSION.

A transcript evaluation can take some time. To help us process your admission application in the fastest time, do not wait for the transcript evaluation to be finished. Please go ahead and send us your admission application and supporting documents. You can order the evaluation at the same time and we will process your admission documents while we are waiting for the evaluation results. We will notify you about your tuition waiver award when we receive the evaluation.

The same transcript evaluation can also be used to get transfer credit for courses you have taken at non-US colleges or universities.



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Award amount is based on student's evaluated GPA and is a percentage of non-resident tuition rates.

#### Non-Resident Tuition Waiver Scholarship Levels

GPA requirement	Award Level
2.50-2.99	30% of non-resident tuition
3.00-3.49	40% of non-resident tuition
3.5 and greater	50% of non-resident tuition

#### Tuition Rates for 2011-2012 Academic year

In-state tuition and fees	\$135.00 per credit hour
Additional non-resident tuition	\$177.00 per credit hour
<b>Total Tuition and Fee Rate</b>	<b>\$312.00 per credit hour</b>

#### Award Amount Per Semester Calculated for 2011-2012 Academic year

	3.5 and up GPA	3.0-3.49 GPA	2.5-2.99 GPA
Enrolled in 15 credit hours (5 courses)	\$1,327.50	\$1,062.00	\$796.50
Enrolled in 12 credit hours (4 courses)	\$1,062.00	\$849.60	\$637.20

- The tuition waiver is renewed each semester until graduation
- OSUIT coursework is calculated into the GPA for continued eligibility

#### Other Notes on Eligibility

- Student must be enrolled full time (12 credit hours or more)
- Student must be pursuing a degree program (A.S., A.A.S. or B.T)
- Students younger than 21 years of age must live on campus
- Students must maintain proper immigration status (comply with USCIS regulations)

*Application for Non-Resident Tuition Waiver*

**YOU MUST BE AN INTERNATIONAL STUDENT TO USE THIS FORM. PRINT OR TYPE ALL INFORMATION.**

(Non U.S. citizens should visit [www.osuit.edu/admissions/international](http://www.osuit.edu/admissions/international))

Return this form and application packet (if not already submitted) to:

OSUIT, International Student Services, 1801 East 4<sup>th</sup> Street, Okmulgee, OK, 74447-3901

**Application Criteria and Eligibility:**

- Students are eligible to apply based upon submittal of GPA scores that have been evaluated through an approved transcript evaluation agency. Graduating high school students will be evaluated based upon their high school transcript. Students with prior college experience of 24 credit hours or more will be evaluated based upon their cumulative college GPA .
- The student must be degree seeking and maintain full-time enrollment with a minimum of twelve credit hours per semester.
- The student is required to live on campus with an approved board (meal) plan unless at the time of application:
  - Student is 21 years of age or older
  - Student is married
  - Student has legal custody of a child
- The amount of the award will be calculated as a percentage of the non-resident tuition cost each academic term according to the following:

GPA Requirement	Award Amount
2.5-3.00 GPA	30% of Non-Resident Tuition
3.00-3.49 GPA	40% of Non-Resident Tuition
3.5 & greater	50% of Non-Resident Tuition

**Continuing Student Eligibility:**

- The award will automatically continue each academic term until graduation assuming the student maintains full-time enrollment, maintains an institutional GPA that meets the scholarship criteria listed above and continues to live on campus.
- The student must maintain proper status according to U.S. Citizenship & Immigration Services (USCIS) and U.S. Department of Homeland Security (USDHS) regulations.

**Students who do not meet these standards each term will be placed on probation for one semester. Should the student not meet the above requirements for a second term, the student will no longer be eligible for the Non-Resident Tuition Waiver for the following term. A student will remain on probation until the cumulative graduation/retention GPA reaches the above standards.**

**APPEAL PROCESS:**

Should a student lose eligibility for a NRTW due to suspension, an appeal may be made, in writing, to the Coordinator of Scholarships located in the Grady Clack Building. Appeal must state extenuating circumstances and explain how the issues are being addressed.

Student's Legal name: \_\_\_\_\_  
Last First MI Maiden

S.S.N./CWID Number: \_\_\_\_\_ Program: \_\_\_\_\_

Semester of Admission/Year: \_\_\_\_\_  
Fall, Spring or Summer semester of the year for which you are applying (example: Fall 2009)

*Application for Non-Resident Tuition Waiver*

I understand a Non-Resident Waiver includes only a waiver of a portion of the non-resident portion of the semester credit hour tuition and that the remaining fees, as paid by Oklahoma residents, still apply. I further understand that my Non-Resident Tuition Waiver is conditionally awarded subject to verification of housing status and a cumulative Graduation/Retention GPA of a minimum GPA as noted in the chart above. Failure to meet any of the conditions stated above will result in the loss of this Non-Resident Tuition Waiver.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

HS GPA \_\_\_\_\_ College GPA (24+ credit hours) \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Number of Hours Enrolled \_\_\_\_\_ Degree \_\_\_\_\_  Approved  Denied

Campus Housing

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_