

Faculty/Staff Council
Minutes
February 20, 2007

Present: Maria Christian, Felix Cuellar, Stevon Gregory, Kurt Stenstrom, Angie Been, Punkin Boss, Eric Cunningham, Jenny Duncan, Bruce Force, Larry Singleton, Allen York, Lori Freeman, Sergio Lyon, Sharon Smith

Absent: Melissa Dreyer (excused), Danna Martin (excused), John Pemberton, Roger Shepherd, Brandon Thrash (excused), Leah Torbett, Sareca Wilson (excused), Steven Rubert (excused)

Meeting was called to order at 11:35 a.m.

Angie Been took roll. Jenny Duncan asked for approval of January's meeting minutes. Allen York motioned to approve. Punkin Boss seconded. All approved.

Guests

Jenny Duncan had the guests introduce themselves. We had Jay Wilson, Facilities Maintenance Coordinator, Physical Plant and Angela Bunner with the College of Muskogee Creek Nation "Tribal College".

Tribal College Up-date

Angela Bunner passed out a brochure on the Tribal College. Currently there are four tribal colleges in Oklahoma. The Tribal College was established in 2004. They have a Board of Regents which is comprised of Muskogee Creek Nation citizens that have Master's degrees or above. They offer four Associate degrees in Gaming, Tribal Services, Native American Studies, and Police Science.

They currently have 5 full-time staff. Dr. Kozer is the President, Dr. King, Angela Bunner, and Diana Blackwell. They are currently working on getting 5 faculty for their programs. Their classrooms will be in the old Shoe Boot & Saddle area. They are currently working on some funds to either expand their current building or build a building in the lot next to their Admission office, or purchasing some property to build their own building that will hold their classrooms.

Sergio Lyon asked if their admission is through OSU-Okmulgee. Angela Bunner said yes right now they are dually enrolled. Cary Fox has worked on the transcript and it will also house the Tribal College logo on the transcript when they graduate from the Tribal College. Jenny Duncan asked where the classrooms are currently. Angela said currently they have a classroom in the Health & Technologies building, the CRC, and the Noble Center. Felix Cuellar asked how their tuition is compared to OSU-Okmulgee. Angela said that the tuition is the same because it goes to OSU-Okmulgee. She also mentioned that they are operating under our current policies. Felix asked do you have to be a member of

a tribe to enroll. Angela said no you don't have to be a Native American to enroll in the Tribal College. On April 13, 2007 the Tribal College will have their Open House.

HR Report

No report given

Physical Plant Up-date

The old Shoe Boot & Saddle area should be ready in two to three weeks for the Tribal College. We are getting the lights installed around campus that were from a bond issue a few years ago. The High Voltage students have helped by putting the poles up and the Physical Plant has helped in completing the electricity to the pole. The Grady Clack Center is still being worked on. The Energy Education Incorporated is a group that has been on campus. This group will be on campus monitoring the usage of electricity. They will be making recommendations for changes in policy. This group is working with the OSU System and should help save a large sum of money

Administrative Council Report

Bruce Force reported that they discussed the wireless process on campus and that everyone should have received an e-mail from Lori Bryant. All requests for computer labs need to be turned in by the end of February for labs to be completed in the summer. Sergio said that they need the information by this date so they can make sure that all the software that you need is ready and loaded on the machines. Lori Bryant is going to start working on some customer service training. Pat Braithwaite is going to start scheduling some Recruitment Plus training. The old Police Station is being renovated and it will be rented to the KATZ transportation. They are talking about some kind of advertisement on the vehicles for OSU-Okmulgee. The bids came in for the Rural Health building last week and they were over the planned budget. Ken Morris reminded everyone that the first Saturday in June will be the Auction. Felix asked if they discussed the OSU-Okmulgee bus. Bruce said they did not discuss it. Stevon Gregory said it was on E-bay at one time. Currently no one is aware of what is being done with the bus.

OSU Staff Report

No report given.

Faculty Committee Report

For a copy of the minutes you can e-mail Felix Cuellar, Chair of Faculty Advisory Committee.

Felix provided a copy of the minutes which had several questions that the faculty would like answered. Dr. Bob said that Felix will need to take the questions from the Faculty Advisory Committee and schedule an appointment with him and Dr. Avant. He can then report the answers back to his committee.

Felix submitted a resolution from the faculty meeting to be sent to Dr. Bob Whitson concerning the COO position. Jenny asked if there was a motion to move forward with the resolution. Bruce said that he feels that we should give Dr. Whitson an opportunity to

pick the process up before sending any type of resolution, since the announcement of Dr. Schmidly leaving was just made.

Staff Committee Report

Punkin said the staff committee met on January 8th. They discussed ideas for staff activities. They discussed looking at making changes to the Staff Award process.

Policies and Benefits Report

Eric said that he is gathering information on the yellow and red zoning. This is in reference to the area in front of the Wilson Commons. Campus Police are complaining because students are parking in the loading and unloading zone and campus vendors have to park in the fire lane when trying to fill the vending machines. The students are saying since there is not a clear marking that they should not be receiving tickets. Eric is working on finding out more information and about signage. Once he has the information compiled he will bring it back to council.

Public Relations Report

Jenny Duncan said that she is having Sharon Smith promote the Outstanding Faculty and Outstanding Staff Awards. There was some discussion on the process of nominating individuals for the award. It was mentioned that the nominee should never have anything to say about themselves. Allen York said he feels like that the award will then become a popularity contest.

Sharon said they will send out an e-mail or a post-card four times before the deadline for submitting nominations. Allen mentioned the more published information the better. Angie mentioned a poster with last year's recipients. Kurt mentioned a video clip on the web.

Rule and Procedures Report

Angie mentioned that Vicky Hollaway will chair the Outstanding Staff Selection committee and Melissa Dreyer will be the chair of the Outstanding Faculty Selection committee. Everyone will be receiving the nomination forms the first of March.

Health & Wellness Report (Special Report)

Bruce said more people are starting to use the BMI and understand what it is. They are still working with other places to give discounts for people who use their facilities. They are still working on bringing in a personal trainer for March. You will have to schedule appointments with the trainer. They are also working on have Health Fairs when it warms up, offering some healthy cooking classes, and other options.

President's Report

The Health coverage we pay for the employee is comparable to others in the Big 12. Both OSU and OU do not provide any dependant coverage but others in the Big 12 offer some coverage for dependants. Dr. Bob is excited about the Health & Wellness committee. Helping ourselves is a good way to help our health care plans. This is a challenge that we

are going to have to work on together. The bids on the Health Center were over bid so they will have to have a re-bid for the April Board meeting it may be delayed till the June Board meeting. Bruce said if those that provide Health Care Insurance have to be located in Oklahoma, could we change this? Dr. Bob said he is not sure. Health care coverage is the biggest issue that we face. Larry Singleton said that is a nationwide issue. Dr. Bob said those that are in the rural areas have more of a problem then those that are in bigger cities.

Old Business

Chairperson-Elect

Angie nominated Maria Christian to serve as Chairperson-Elect. Punkin Boss seconded. All approved.

Employee Picnic

They are still working on planning the event and everyone should look for some upcoming advertisement on the picnic.

Budget

We currently have \$1500.17 in the Institutional Conference account. Dr. Bob has approved more money to accommodate the Employee picnic. We also have \$1208.00 in the account to use for travel, supplies, etc.

New Business

FSC Association Luncheon will be Tuesday, April 24th @ 11:00 a.m.

The next meeting is in conflict with Spring Break. We will be moving the meeting to the second Tuesday in March.

Bruce Force motioned to adjourn. Larry Singleton seconded. All approved.

March 13, 2007 next meeting.