

OSU-Okmulgee Faculty/Staff Council
Meeting Minutes
April 15th, 2008

1. **Present:** Angie Been, Jenny Duncan, Bruce Force, Lori Freeman, Stevon Gregory, Leah Torbett, Allen York, Sergio Lyon, Steven Rubert, Todd Anderson, Bob Avakian, Brenda Lewis, Mark Rodriguez, Charlotte McCall, & Curtis Miller.

Absent: Maria Christian (E), Melissa Dreyer (E), Sareca Wilson (E), Punkin Fisher (E), David Martin (E), Felix Cuellar, John Pemberton (E), Kevin Hulett, Louise Lee (E), and Sharon Smith (E).

2. **Guests:** Bob Seebeck, Christy McCall, Andrea Autaubo, Jason Hill, and Bruce Christensen.
3. **Meeting came to order at 11:35 a.m.**
4. **Resignation of 1 Faculty Council member.**
 - Danna Martin, Faculty
5. **Approval of March Minutes**
 - Council approved the March minutes via email.
6. **HR Update - Christy McCall**
 - Long-term disability can be filled out via Web 4 Employees. They are offering an incentive you drop to 50% (it cost you a little less and they are adding an extra \$50,00 for dismemberment), this option is not added to the 60% or 70%. Deadline end of April.
7. **Physical Plant Update – Bob Seebeck**
 - Rural Health Bldg. – The Rural Health building will be built and the projected complete date is July, 2009.
 - Other projects – Daycare center and Visual Communications area.
8. **OSU Faculty Representative Report – Bob Avakian**
 - Bob Avakian will be our new Faculty Representative. His term will start in May.
9. **OSU Staff Representative Report – Allen York**
 - The attached recommendation was passed by the OSU-Stillwater Staff Advisory Council. (See attached document for more information.)
10. **Faculty Committee Report – Felix Cuellar**
 - No Report.
11. **Staff Committee Report – Punkin Fisher**
 - No Report.
12. **Policies and Benefits Report – Stevon Gregory**
 - The Policies and Benefits Committee is comprised of the following employees:

- Steven Gregory, Chair; Sergio Lyon, Branwen Erven, Jason Hill, and Michael Howell.
- The committee is going to focus on the following three areas:
 - Degree Compensation – Seeking compensation for employees that obtain a higher degree after they've been hired.
 - Catastrophic Leave Sharing (Disability Bank)
 - Employee and Immediate Family Tuition Benefits

13. Public Relations Report – Sharon Smith

- Sharon is working with Carol Schaefer to create the flyer for the Employee Luncheon.

14. Rules and Procedures Report - Vacant

- Leah Torbett appointed Charlotte McCall to Chair the Rules and Procedures Committee.

15. Health & Wellness Report – Bruce Force

- Bruce reported that health and wellness initiatives will be dependent on the upcoming budget.

16. President's Report – Dr. Robert Klabenes

- State appropriations for next fiscal year looks bleak. Tax cuts have had a major effect on the budget. Tuition income is the main source of income. Maintaining and increasing revenue is really critical right now. Tuition increase is probable, but not certain on how much. Room & Board Rates will increase. Room (housing) will go up 3%. Board (meals) will go up .25 per meal (up 6 – 8 %).
- We are still determining whether we can offer a salary increase for current employees this year. We will not be able to offer a retirement incentive program for those who are eligible to retire this year
- OSU-Okmulgee's name change to Oklahoma State University – Institute of Technology will be official with the signature of Brad Henry on July 1st.
- Dr. Klabenes is opposed to the Universal Lunch Hour. Bob K. explained that cafeteria space limitations are why he feels a common lunch hour is impractical. He said he would look into common times for meetings other than 7:30 AM.

17. Administrative Council Report – Jenny Duncan

- For a full report of the Administrative Council Minutes, please go to the [employee website](#).

18. Old Business

- Employee Luncheon – April 25th from 11:30 a.m. – 1:30 p.m. in the Student Union Cafeteria. Flyer will go out soon.

19. New Business

- No Report.

Meeting adjourned at 12:15 p.m. **Next meeting scheduled for May 20th, 2008**