

OSU-Okmulgee Faculty/Staff Council
Meeting Minutes
May 20th, 2008

1. **Present:** Todd Anderson, Bob Avakian, Melissa Dreyer, John Pemberton, Mark Rodriguez, Leah Torbett, Angie Been, Jenny Duncan, Punkin Fisher, Kevin Hulett, Louise Lee, Charlotte McCall, Steven Rubert, Sharon Smith and Curtis Miller

Absent: Maria Christian (E), Stevon Gregory (E), Brenda Lewis (E) Sareca Wilson (E), David Martin (E), Bruce Force (E), Sergio Lyon, and Allen York (E)

2. **Guests:** Bob Seebeck, Christy McCall, and Kinya Peverley.
3. **Meeting came to order at 11:35 a.m.**
4. **Resignation of 2 Council Members.**
 - Felix Cuellar, Faculty
 - Lori Freeman, Staff
5. **Appointment of a New Council Member**
 - Bekki Harjo, Faculty
6. **Approval of April Minutes**
 - Council approved the April minutes via email.
7. **HR Update - Christy McCall**
 - New training will be offered in the future.
 - Employees taking classes need to get the Tuition-Waiver Form in by the beginning of the new semester.
8. **Physical Plant Update – Bob Seebeck**
 - Rural Health Bldg. – The area has been fenced off, and they are breaking ground soon.
 - A storage building will be built for Natural Gas and High Voltage. Bids will go out May 29th at 3:00 p.m.
 - Renovation in Room 109, VisCom into a nice theater.
9. **OSU Faculty Representative Report – Bob Avakian**
 - Discussion and clarification of medical benefits (employee/child vs. employee/children). There is no difference in cost currently, but could be in the future.
 - OSU-Stillwater is going to initiate some wellness programs.
 - Institutional Diversity – 95% of their international students are retained. The motivator seems to be money.
10. **OSU Staff Representative Report – Allen York**
 - No Report
11. **Faculty Committee Report – Vacant**

- No Report.

12. Staff Committee Report – Punkin Fisher

- Continuing to host the birthday luncheons.
- Planning another Staff Appreciation Day.

13. Policies and Benefits Report – Stevon Gregory

- Will meet soon.

14. Public Relations Report – Sharon Smith

- Will publicize the employee picnic and the Outstanding Faculty and Staff recipients.

15. Rules and Procedures Report – Charlotte McCall

- Election of new Council Members will take place in August.

16. Health & Wellness Report – Bruce Force

- James Byrd will be attending a wellness meeting in Stillwater. Bruce will report back at the next meeting.

17. President’s Report – Dr. Robert Klabenes

- Landscaping Project – \$1,000,000 has been donated in private funds to build a landscaped area between the LRC and the Grady Clack Center. Plans are under way to bury a time capsule, possibly during the dedication ceremony. More information on the time capsule will be forthcoming. Nabholz Construction will hopefully break ground this spring. Avakian asked if the construction students were included in the process, and Dr. Klabenes replied yes.
- “Think Big” – Partnership with Caterpillar. 65 people on campus during the week of May 19th. Locally and internationally, 40,000 are employed now, but by 2012, 80,000 workers will be needed.
- FY09 budget looks to be flat. One billion in tax cuts over the next 2 – 3 years.
- Salary Program – A salary program has been proposed. Recognized cost increases for employees. 100% of the funding will come from tuition and fees. Dr. Klabenes emphasized the need to be student centered.
- Student Services - A strategic plan has been written, but needs to be implemented.
- Duncan asked if Burns Hargis plans to come and speak; Dr. Bob said possibly in August.

18. Administrative Council Report – Jenny Duncan

- May meeting was cancelled.

19. Old Business

- Employee Picnic – October 24th. More information will be forthcoming.

20. New Business

- Service Award Recipients will need to pick up their free Employee Banquet ticket at the Bursars Office.
- Auto Collision is hosting their annual golf tournament at Bixby on June 3rd to raise money for the program. Over the last 7-8 years, \$100,000 has been raised from this annual event.
- The annual auction will be Saturday, June 7th. Viewing will start at 8:00 a.m.; sign-in at 9:00 a.m.; auction will begin at 10:00 a.m., North of the Motor Pool.
- Energy awareness – Avakian asked about placing bicycle racks around campus. Dr. Klabenes said the Council tried that several years ago and they didn't get much use, but we could try again.
- Four day work week – Dr. Klabenes said this was brought up 5 – 6 years ago, but the Regents said we are a business and will be open 5 days a week. It hasn't been formally proposed since.
- Rodriguez asked about the possibility of motion lighting, but it sounds like the initial cost would be too high.

Meeting adjourned at 12:20 p.m. **Next meeting scheduled for June 17th, 2008**