

Faculty Staff Council
Minutes
August 15, 2006

Present: Maria Christian, Felix Cuellar, Bill Martin, Danna Martin, Kurt Stenstrom, Angie Been, Eric Cunningham, Jenny Duncan, Bruce Force, Gary McGowin, Sr., Larry Singleton, Allen York, Sergio Lyons

Absent: Jerry Baker (excused), Melissa Dreyer (excused), Stevon Gregory, John Pemberton (excused), Roger Shepherd, Pam Wedel (excused), Sareca Wilson (excused), Sandy Beam (excused), Punkin Boss

Meeting was called to order at 11:35 a.m.

Angie took roll call. Jenny asked for approval of minutes. Angie said that she would need to make corrections to the present and absent list to add people and make sure some people are excused. Felix said that he gave the OSU-Okmulgee Faculty Advisory Report instead of the OSU Faculty Report. Bill Martin moved that we accept the minutes with the changes. Felix Cuellar seconded. All approved.

Guests

Jenny Duncan had the guests introduce themselves. We had Bavette Leeper from Human Resources.

HR Report

Bavette Leeper stated that the new insurance rates will be coming out soon, and she will get the information out to everyone as soon as she has it.

Felix asked Bavette if she was publishing any Professional Development for the week between semesters. She said yes, but she does not have anything that is specific to the faculty at this point. Jenny Duncan said that Dr. Avant had sent an e-mail with a couple of professional development days, and that times and specific details would be in a follow-up email.

Administrative Council Report

Bruce Force reminded us that Constitution Day is September 18th and Student Life will have some activities and he knows that Pat Braithwaite has some ideas. Phi Theta Kappa has some ideas and they will be doing something. There may be activities all week long or it

could just be on the 18th. Bruce said there will be a voter's registration on the 18th. Bruce also said that there are some guidelines for sidewalk chalk but Student Life may be able to do give some sort of a prize for the best side-walk chalk. Jenny stated that Student Affairs has a really neat paging system like what restaurants use. They will be using this for prospective students and the prospective students will be able to be anywhere on campus and be paged. Remember there are designated days for student id's to be made. The expected date now for moving into the Grady Clack Center is in the middle of September. Also Pat is going to schedule a Career Fair for current students to help them find work-study jobs. Dr. Bob said the bid for the Rural Health Center will go out this fall most likely November or December.

OSU Faculty Representative Report

The main campus does not meet during the summer. Danna Martin said that NCA did approve them through 2010 and the only area of concern was diversity in faculty.

OSU Staff Representative Report

Allen York said they discussed the parking permits because at Stillwater they have to be purchased online. This presents a problem because not everyone has access to a computer. Also on discussion and review is the Confidentiality Agreement. OSU-Stillwater is trying to have a staff summit for all Big 12 schools and host it on the Stillwater campus. It will be a sharing of information type meeting.

Faculty Advisory Report

Felix said that they did not meet because of conflict of schedules. They did invite Brandon Thrash and Pam Price-Hoskins they both accepted to serve on this committee.

Staff Advisory Report

No report.

Policies and Benefits Report

Eric Cunningham is stilling waiting on a report back about the benefits for those who obtain more education or professional development. Previously it has been handled only through the employees' department. Eric is currently gathering information on the processes different areas are using. Felix said there does not seem to be a formal compensation happening across campus for those trying to obtain more professional development or for a higher degree earned. Sergio agreed that this something is needed and more than a one time compensation like a stipend. Dr. Bob said that the unit leaders have

discussed this and are looking at different options. Ken Morris also had some ideas. Dr. Bob said as it moves along we will need some people from Faculty/Staff council to be representatives on this committee. Felix asked if there was a timeline. Dr. Bob said he was hoping to have something decided by the end of this up-coming academic year.

Public Relations Report

Misty Rogers has resigned as chair.

Rules & Procedures Report

Angie Been said we are currently taking nominations for Faculty/Staff Council representatives. Please be aware of the changes that happened to the constitution when talking to people about filling out the nomination form.

Health & Wellness Report (Special Committee)

Bruce Force said they have submitted a budget to Dr. Bob and are waiting on a response. He has talked to Curves and Weight Watchers to see what avenues they may be able to do to work with us. He said maybe some discounted rates for being a member of Curves. Some ideas that were budgeted were a Health Risk Assessment, cholesterol machine that would be housed in Nursing Department, and a newsletter. Once the committee receives a budget they will be able to start acting on some of these ideas.

President's Report

Dr. Bob said our enrollment is behind last year. He said this has not happened in several years. If we have a decline this will essential stick with us for three years. Pat Braithwaite thinks that there are potential people out there we just have to get them here. Dr. Bob is going to meet with Unit Leaders and talk to them about the urgency about getting people here to finish their enrollment. Try to reach those who stopped out for the summer and see if they can get back in here for the fall semester. Finally, the cost of transportation we do have quite a few students who commute and that is an expensive cost for students. These are all issues that give some concern. This has an impact on tuition and technology fee, so everyone needs to be conscious on this when dealing with students. Dr. Bob also said the Corporative Alliance program should be able to help us with enrollment. This can help us bridge the gap with credit hours, it doesn't help a lot but it can help us a little in the long run. He also said we have a pretty large graduating class around 350 people so we are need to be able to replace those people that are graduating.

He also mentioned that everyone should have received an e-mail from Dr. Schmidly on diversity. The Board of Regents is mandating us to do a Diversity study this year. Every employee at every institution will have to attend a session on diversity. After the study we will have to evaluate where we are and where we should be and develop an action plan.

Dr. Bob said that we are going to create a model classroom of integrated technology so that new and different types of technology and software can be set-up in this classroom so that faculty can be trained. Lori Bryant is going to set this up in the Reynold's Center in room 226. This will allow us to engage in different types of technology. Lori will have a couple of faculty working with her. Danna said she was excited about the new technology she has gotten in her class. The "clickers" are interactive technology used in the classroom and they are compatible with blackboard.

Dr. Bob spent four days in Thailand and we had several representatives from Thailand down here on our campus. We are trying to rebuild our relationship with Thailand. At one point we had around forty students enrolled here. Some of our students have expressed interest in doing their internship over in Thailand.

Jenny Duncan asked about the CCO position, and what role, if any that the FSC would have in the hiring process. Dr. Bob said that President Schmidly has selected Bob Woodson as the chair of the committee, and that the committee so far has been compromised of people from Stillwater.

Felix Cuellar asked where we were with the Marketing plan. Dr. Bob said that Arts & Sciences plan will be here in the near future. He said that one area of concern was that 25% of the contact information on students enrolled was inaccurate. We have some quality control issues that they want to talk to us about. Danna Martin asked could students just be moving around. Dr. Bob said this was admitted applicants so they shouldn't be moving around that much. The contact information needs to be rippled through and changed everywhere at once when someone changes their contact information. Arts & Sciences is going to meet with us to talk to us about getting a plan of action.

Felix Cuellar asked if Blackboard was being phased out. Dr. Bob said that Blackboard will be phased out in December and we will be using Desire2Learn. You can send Chris Yandle an e-mail if you would like to have training.

Felix Cuellar also asked about Technology Showcase he said that he had contacts that would not be showing up because it seemed that is was changing and was more like a "day at the fair." Dr. Bob said that he was hoping that we would have a change for this year and that we will for sure have a different plan for next year and it will not be considered a "day at the fair".

Old Business

Jenny said the Faculty/Staff Association luncheon will be on August 29th from 11:00-1:00 p.m. The menu will be chicken, rice, veggies, salad and cheesecake.

Jenny Duncan brought up the fact that we still need a Chairperson Elect. She said previously Danna Martin had said she would like to serve but according to our constitution she can't serve as Faculty Representative to Stillwater and as Chairperson Elect. Allen York said she could resign from the position as OSU Faculty Advisor. Danna said she really did not want to have to resign. Jenny said we will need to find someone to serve in this capacity.

The Outstanding Faculty Award process had received some complaints so they formed a committee to look at these areas of concern. The committee met and came up with some new guidelines. This information has been sent to Dr. Avant, and the committee is currently waiting on feedback. After there is approval from these individuals Jenny Duncan will bring the new guidelines back to Faculty/Staff Council for final approval.

Jenny also mentioned that we did get our budget approved and we have a \$3,000 budget now.

New Business

Danna Martin did the drawing for this month it is for \$25 cash the winners were Carol Smith, Faculty Heavy Equipment and Devin DeBock, Director Residential Life. The list of local businesses is still available for view if anyone is interested in pursuing more certificates

Sergio Lyon motioned to adjourn. Larry Singleton seconded. All approved.

Meeting adjourned at 12:50 p.m.