

Faculty Staff Council
Minutes
September 19, 2006

Present: Danna Martin, John Pemberton, Sareca Wilson, Angie Been, Punkin Boss, Jenny Duncan, Bruce Force, Larry Singleton, Lori Freeman

Absent: Jerry Baker (excused), Maria Christian (excused), Felix Cuellar, Melissa Dreyer (excused), Stevon Gregory, Roger Shepherd, Leah Torbett (excused), Sandy Beam (excused), Eric Cunningham (excused), Allen York, Sergio Lyon (excused).

Meeting was called to order at 11:35 a.m.

Quorum was not met, so there was no approval of the minutes.

Guests

Jenny Duncan had the guests introduce themselves. We had Bavette Leeper from Human Resources. Jenny also introduced Lori Freeman as a new council member.

HR Report

Bavette said she sent out an e-mail today about Option Enrollment, if you are not changing anything on your enrollment you do not have to fill out any paperwork. If you plan on adding or dropping an option you will need to fill out paperwork. Bavette wanted everyone to be aware that HealthChoice has raised the deductible to \$500.

Everyone should have received an options form at home if you didn't call HR and they will make sure that your correct address on file. They can also get you a new form. The enrollment period opens October 1, 2006.

Bruce asked when the Health Insurance Board will be reviewing the options on the Healthcare Providers. Bavette said they will be reviewing this year for next year. Dr. Bob asked Bavette if she was on this committee and she said no, it has been set for a long time. She will check and see if she can be on this committee as a representative for OSU-Okmulgee. Danna Martin said the OSU- Stillwater Faculty Council discussed Health Insurance and that President Schmidly said

this is a huge concern that will be looked at. Also the other concern was that retiree's were now blended in with everyone else. Dr. Bob said that John Hernandez said that in Oklahoma when they bid for Health Insurance the insurance companies have to have a main office in Oklahoma. This is one reason we are limited on Health Insurance Company options.

Finally, Bavette said if any has Professional Development ideas or if you can teach something just let her know.

Administrative Council Report

Jenny Duncan said that Dr. Bob gave a great leadership presentation.

Some topics were as follows:

1. What is the vision for our units and how does that fit into the University's vision?
2. A winning future
3. Education on demand
4. Purpose
5. Leader improvement...improvement that makes a difference
6. Recognizing performance
7. Plan of action
8. Communication and teamwork

Devin DeBock gave a report on the housing exit survey. Jenny said that if anyone wanted a copy to let either her or Devin know.

Jenny also mentioned the campus was awarded a Campus Suicide Prevention grant; it was for \$75,000 a year for three years. It will be headed by Kristy Walker and is geared to educate people. Bruce said nationwide suicide is high and everyone that worked on this grant is excited about it being awarded.

Bruce said for Constitution Day they had voter registrations, side-walk chalk contest, and they passed out pocket constitutions. Jenny Duncan had a display in the Library. Last year we had around 30 people sign up for voter registration total. This year we already have 26 people sign-up the first day and should have more on the second day.

OSU Faculty Representative Report

Danna Martin said they discussed health concerns. She said that people on the Stillwater campus have to pay \$200 a semester to join the Wellness Center. They also asked when Desire2Learn will be launched. Danna said they also discussed the Bird Flu and how that may impact students, classes, etc. It is in the beginning stages of

discussion so they are trying to get prepared in case something like this occurred. Bruce Force and James Bryd are serving on this committee. Right now OSU is trying to be proactive and have a plan in case an epidemic was to happen.

OSU Staff Representative Report

Allen York was not present to give report.

Faculty Committee Report

Felix Cuellar and Kurt Stenstrom were not present to give report.

Staff Committee Report

Sandy Beam was not present to give report.

Policies and Benefits Report

Eric Cunningham provided Jenny with a hand-out on the illegal use of tobacco. Dr. Bob said that we have around 200 signs ordered that will be placed at every entry way. Dr. Bob said that he believes that OSU Stillwater is enforcing the law by giving tickets to those in violation of smoking with-in 25 feet of an entryway to a building. Bruce Force said that St. Francis and St. John's have both gone to no tobacco facilities. Jenny Duncan asked if the Health & Wellness Committee had any views. Bruce Force said they are looking at some ideas and a Smoking Cessation program.

See attachment for policy.

Public Relations Report

No Chairperson

Rules and Procedures Report

Angie Been reported that we held elections and two new members have been added. The new members are Leah Torbett, faculty Health & Environmental Sciences/Nursing and Lori Freeman, staff TRIO Program.

Health & Wellness Report (Special Committee)

Bruce Force said the new cholesterol machine is here. He believes they are going to work through James Byrd's office in scheduling times when people can schedule an appointment to come over and be assessed. They are waiting for a few more things but here in the near future they will be ready to begin. Currently there is a Student Life survey for employees and students to fill out. They will be sending out another survey in the future that has more specific questions. The

committee is looking at different programs; they are going to have a newsletter that will start next month. Also they will have a personal trainer come to campus and you can schedule an appointment with them and this should start next week. Bavette Leeper asked about people getting a 15 minute release time to take part in this. Dr. Bob said at this time that would have to go through their department.

President's Report

Dr. Schmidly will be on campus tomorrow. He is going to be here for the renewing of the Watch program for three years. Everyone is highly encouraged to be there as close to 2:30 p.m. as possible. There will be a couple of people that will be passing out cards that you can fill out if you have a question to ask Dr. Schmidly. He won't have time to answer all questions but they will try and get him the one's that are more important to the campus as a whole.

The Arts & Sciences Group which is the marketing firm we have hired. They will be here for Technology Showcase day to see how we can improve this event. They will meet with people on Friday to discuss the information they collect from this event.

Enrollment will be really close with headcount and semester credit hours that we had last year. Regina Foster and Cooperative Enrollments are helping make-up some of the gap. The problem is they do not pay the same tuition as regular enrolled students. We are going to focus on getting our enrollment back to where it needs to be for next year.

Old Business

Jenny Duncan said that Vera Counts now has the Administrative council minutes back up online.

New Business

If anyone from Faculty Staff Council would like to greet the employees when Dr. Schmidly comes you can show up around 2:00 p.m. Their will be water and juice for everyone to enjoy.

There will also be a Work Fair for students next week. So far Coca Cola will be here to talk to students about part-time jobs.

John Pemberton asked if we could see about a standing Curriculum Committee. This would be a committee that faculty could address concerns and other things dealing with Assessment. Dr. Bob asked John to work on a purpose for this committee and to bring it back to

Faculty Staff Council. He will then take the proposal to Dr. Avant.
Jenny Duncan told John to check with Kurt Stenstrom and Felix Cuellar
about helping get this information together.

Meeting adjourned at 12:45 p.m.