



SINGLE & NON-TRADITIONAL HOUSING ROOM RESERVATION SHEET

PLEASE READ THE FOLLOWING IMPORTANT INFORMATION BEFORE YOU SIGN THIS FORM!!!

This document represents an addendum to the current Housing Contract you have with OSU Institute of Technology. Please fill out this form carefully to indicate whether you will be living on campus next semester. If you check that you will be living on campus next semester and you do not move back on campus, DO NOT assume that your contract is automatically terminated or cancelled. If you have ANY questions regarding your contract or the terms of the contract, please come by the Residential Life Office as soon as possible to discuss them.

NAME: _____ CURRENT BLDG./RM #: _____

I plan to live in campus housing for the Fall Spring Summer Semester of _____.
(circle one) (year)

<input type="checkbox"/> YES: Proceed to questions below.	<input type="checkbox"/> NO: Graduating _____ Withdrawing _____ Moving off _____	<input type="checkbox"/> Returning: Please hold my deposit and reserve a room for me for: <u>Fall, Spring, Summer</u> Semester of _____. (circle one) (year) Proceed to questions below.
--	--	--

1st Half _____ 2nd Half _____ Full Semester _____

Roommate(s) Preference:

SINGLE STUDENT HOUSING

Number in order of preference

- _____ Two Bedroom/One Bathroom
- _____ Two Bedroom/One Bathroom Suite
- _____ Four Bedroom/Two Bathroom Suite
- _____ Two Bedroom/One Bathroom Apartment
(Director Approval Only)
- _____ Hannigan/England --Shared Bedroom/One Bathroom

I prefer to have the following Meal Plan next semester:

- _____ 20 Meal Plan
- _____ 15 Meal Plan + \$50 Dec. Bal. (\$25 interns)
- _____ 10 Meal Plan + \$100 Dec. Bal. (\$50 for Interns)
- _____ Declining Balance (\$500 Cash Value) (\$300 for Interns)

YOU WILL BE BILLED FOR THE CHOICES YOU HAVE MARKED – PLEASE READ CAREFULLY!!

My signature below indicates that I have read and understand this document.

Signature _____ Date _____

CWID # _____

****Failure to sign and return this form by the due date may result in forfeiture of your space on campus next semester. If your plans change or you have questions, please contact the Residential Life Office immediately. Ext.- 5280 or Ext.- 4928.

Staff Signature _____ Date _____