



## **Policies & Procedures Governing the Use of Covelle Hall**

To enhance the quality of programs offered through the Student Life Department and Wellness Center, and to provide the safest possible environment for students, faculty and staff of OSU Institute of Technology (OSUIT), the following policies and procedures have been implemented for the use of Covelle Hall.

Covelle Hall is available to all full-time OSUIT students enrolled in accredited courses, their spouses and dependent minor children (under 21 years of age). In addition, the same applies to full-time faculty and staff, their spouses and dependent minor children. To enter Covelle Hall, full-time OSUIT students, faculty, and staff must present a valid OSUIT identification card, must sign the sign-in sheet, must be dressed in appropriate athletic attire, and must wear clean athletic shoes.

In addition, spouses and minor children of full-time OSUIT students, faculty and staff must present their spouse's or parents valid OSUIT identification card to enter the facility. Children under 13 years of age must be accompanied by their parent to enter the facility. Children under 16 years of age are not eligible to enter or use the weight room, wellness center, or racquetball courts. Minor children are not permitted to enter or use the coed sauna.

No provisions are made for the use of Covelle Hall by guests.

To check out equipment, full-time OSUIT students, faculty and staff must present their valid OSUIT identification card at the equipment check out desk and fill-out the appropriate equipment checkout form. Student Life Staff is responsible for checking the condition of the equipment prior to checking it out and upon its return. Individuals that abuse Student Life equipment will be billed for the purchase price of the equipment.

All persons in Covelle Hall must abide by the rules governing the facility and adhere to the policies and procedures of this institution. Any individual found in violation of these guidelines will not be allowed the use of the facility.

**PARENTS OF CHILDREN ARE ULTIMATELY RESPONSIBLE FOR THE SUPERVISION OF THEIR CHILDREN AS WELL AS THEIR SAFETY AND BEHAVIOR WHILE IN COVELLE HALL.**