

OSU-Okmulgee Presidents' Roundtable Minutes
August 1, 2007
Student Union

Present: Matt Davis and Gary Daniels, ACR; Bekki Ward Harjo, ADDA; Randy Ritchey and Sagar Master, AITP; Felix Cuellar, C³; James McCullough, FAD; Brian Webster and Michael Grob, Horology; Art Visconti, ISA; Chris Yandle and Carl Sampson, NGE; Haci Ulucesme, MCA; Keith Crownover and Sandra Northcross, O&P; Steven Rubert and Karla LaMunyon, PTK; Bo Hudson, RHA; Devin DeBock, Residential Life; Haci Ulucesme, SGA; and Bruce Force, Kevin Montequ and Doreen White, Student Life.

Meeting called to order at 11:42 a.m.

Bruce Force welcomed first time attendees to the Presidents' Roundtable and asked them to introduce themselves: Chris Yandle and Carl Sampson, NGE.

Force entered into the agenda beginning with pre-finals/finals week, which begins August 12. Clubs and organizations may have regular meetings, but no extra curricular activities. Graduation is Friday, August 24.

Moving on to the Student Life Club/Organization Points System, Force stated that points turned in for the 2006-07 will be due by August 24 at 4:00 p.m. After that, submitted points will accumulate for the 2007-2008 year. The club with the most points will be recognized at the Student Life Banquet scheduled, Thursday, November 8, 2007, 6 p.m. in the State Room.

Force will conduct an advisor training session during the last week of September or the first week of October, and asked those advisors present to send him a day of the week and time of day that will fit in their schedules.

Clubs and organizations have the opportunity to include promotional flyers in welcome packets sent to incoming freshman. These packets typically include the semester calendar, information from campus areas such as the TRiO, Student Life and Residential Life. The flyers must be approved by Student Life and Residential Life by Tuesday, August 21. The club shall provide 800 copies to Bo Hudson, Residential Life Coordinator, by 4:30 p.m., Thursday, August 23. Art Visconti asked if clubs can have a link off of the Student Life Web page. Several in the meeting stated that there is an avenue currently established for club links off of the Student Life Web page. Devin DeBock said the packet flyers need to be ready for stuffing. Don't send over a flyer that is printed two to a page and expect someone else to cut them before inserting them. Felix Cuellar asked if there was a template for a club flyer. Several present said they design their own. Force reiterated that the design was to conform to the established flyer requirements, and asked that local phone numbers, preferably the phone number for an advisor, be included on the flyer. Force then stated that the campus Copy Center will print the flyers and CVI the clubs. Proper member approval must be obtained and the expenditure noted in club meeting minutes.

Each Fall Student Life requires updated registration forms from each campus club and organization. Have your first meeting, enroll your members and hold elections early in September, so these forms can be updated with the correct information. Registration forms, along with your list of current members, must be submitted to the Student Life Office no later than September 20. Clubs/organizations that do not meet the submission deadline will not be allowed to participate in the fee allocation process, thus lose the opportunity for institutional funding for the entire 07-08 year. New club officers who will be involved in purchasing/accounting processes must contact Karen Moore, Accounting, to sign new signature cards.

During the last week of September Student Life will begin the fee allocation process. This student-driven process is your club's opportunity to obtain institutional funding for the 07-08 academic year. Force said that he is there to give guidance and keep things fair. All fee allocation forms, balance sheets etc., must be submitted to the Student Life Office by September 20. All forms can be found online, including a Fee Allocation Tip Sheet

to assist presenters. Student Life needs ample time to assemble packets for committee members, so your adherence to the deadline is vital. Student representatives are needed to serve on the 2007-2008 Fee Allocation Committee as follows: two senators, and one member each from RHA, PTK, SNA, ACR, ADDA, AITP, C3 and FAD. Those serving on the committee must be able and willing to attend one full meeting each day for three days, tentatively from 4:30 to 6:30 pm. Discussion ensued as to the caliber of representatives need to both sit on the committee and present for clubs/organizations. Force said advisors may be present and available for short responses to specific questions, but a club representative shall conduct the presentation for fee allocation. Clubs/organizations will want to reserve their best presenter for this role. Matt Davis asked Force about asking a new student serve on the committee. Debock said that appointing a new student club member as a committee member isn't a bad idea since the scores are averaged. Also, the student would be unbiased as to the process. Debock said the club member serving on the committee will abstain from voting on his/her club allocation. Randy Ritchie asked what form the presentations took – Power Points, handouts, 10-15 minutes. Force said each discussion is 15 minutes long, handouts and media were allowed, but require a great amount organization and cohesion. Force said a discussion schedule will be distributed at the next Presidents' Roundtable, which will be held on the first day of fall classes, September 5, 11:30 am, in the Student Union. He then commented on the amount of funds Student Life has to allocate for the 2007-2008 academic year. The amount is directly tied to enrollment, as funds are derived from Student Activity Fees paid by a portion of enrolled students. For example students who have cooperative agreements through the technology centers do not pay Student Activity Fees, yet are included in enrollment numbers. He is checking with Fox on a regular basis to assess the amount projected for the academic year. Debock said that as of right now, overall enrollment looks good, but enrollment is down as far as fee paying students.

Moving on, advisors must be present if club/organization members want to help with Move-in Day or set up recruiting tables at the dorms on that day. If club/organization members want to volunteer to help with Cowboy Connection (freshman orientation) please contact Force as soon as possible. The event begins at 7:00 p.m., Tuesday, September 4, in Covelle Hall. Points may be allotted for these activities if requirements are met and paperwork is complete and properly submitted.

Likewise with Welcome Back Lunch scheduled Wednesday, September 12. Submit Activity Requests by 4:30 pm, Monday, September 10 for your members to obtain a recruitment table during this event. Debock stated that this activity might just be the best “bang for your buck” as far as club member recruitment goes. It's at the Student Union, involves free food, and students have time to visit club booths.

Constitution Day is September 17, and clubs that want to help with a voter registration drive, contact Force and complete your paperwork. More information will be available at the next Presidents' Roundtable. Discussion then ensued concerning ideas to persuade students to register to vote. Debock asked, “What is the trigger to get someone to register?” Cuellar suggested holding a mock election of any sort that would ask for a vote on issues which students would want to give their opinions. Visconti said issues definitely need to encompass items that directly affect students. Only those with a valid voter card would be eligible to cast a vote. Haci Ulucesme asked if international students were eligible to vote. Jamaican Kevin Monteque answered that foreigners are not allowed to vote in United States elections. Debock surveyed students in the room to discern how many present were registered. All students, but one (international student, ineligible to vote), are registered. Sandra Northcross mentioned that there is a fine line in the transition from high school to college, and students must be made more aware of their obligation now as adult citizens to cast their votes. Force mentioned MTV's Rock the Vote saying as a smaller university, OSU-Okmulgee doesn't have \$25,000 to spend to join up officially, but that shouldn't stop our students from utilizing their online registration process. Cuellar suggested we give a button or sticker that students could wear after they registered to remind others throughout the day to do so. Bo Hudson said a recent poll indicated that voter registration and vote casting awareness among the 18-26 age group was most influenced by MTV's Comedy Central Colbert Report. Force encouraged advisors and officers to bring up Constitution Day at their next meeting and decide how they might participate.

Steven Rubert then spoke about coordination of this year's United Way Fund Drive to "roll out" in September. Clubs/organizations that want to help with campaign fundraisers are encouraged to bring this up in their first meeting of the semester and follow up with Rubert. Debock mentioned that all United Way funds raised locally are used locally, and as part of the Tulsa United Way, Okmulgee usually is allocated more than it raises. The allocations are based on need.

Force then asked those present to discuss Carnifall with their clubs, and begin making plans for their activity at the event. Activity Requests for Carnifall are due in the Student Life Office no later than Wednesday, October 3, 4:30 pm. List how many chairs and tables you want, as well as your fundraising activity on your requests. Activities are reserved on a first come, first served basis, and will not be duplicated from club to club. For example, one club already has submitted its request – ISA – for Turkey Legs, canned pop, and an Industrial Operation game. These three items are reserved solely for ISA, and no other club may sell turkey legs or canned pop nor may they establish an industrial operation game.

Force then called for a revisit of the campus wide lunch hour discussion. Force asked those present at the last meeting to visit with their members and glean thoughts concerning this item. He asked if anyone did so, and would like to speak to that at this time. Cuellar said C³ members were for a uniform time for lunch hour, as well as Construction Technologies faculty and staff. Art Visconti and Sagar Master both indicated the same for ISA and AITP, respectively. Force had visited with one Arts and Sciences faculty member, Sereca Wilson, who told him that 11:30 am to 12:30 pm was the hour most requested for general education classes.

Upcoming Student Life activities include:

Drillers game this Friday, free tickets are still available in Covelle Hall

Free Movie Night August 9

Free Massages August 13, 15 & 20

Brainfood Breakfast August 20

Kevin Monteque then said SPIN Class is held Monday – Friday, 11:35 am – 12:15 pm and Pilates 6:15 – 6:55 am. The last regular game of softball will be held tonight and the playoffs begin tomorrow, and there will be softball in the fall semester for the interns that missed this round. It will take place after flag football intramurals. Visconti asked if playoffs don't actually begin next week. Monteque answered affirmative.

Good of the order:

Karla LaMunyon, PTK: Members read to Child Care Center patrons yesterday and helped set up for Relay for Life. They are planning a campus-wide cleanup and are trying to coordinate a day with other campuses. Tentatively, they will hold a movie day next Tuesday the 7th in Covelle Hall Auditorium showing Barak. Rubert mentioned the movie is about cultures and religions.

Haci Ulucesme, MCA/Senate: The Thai delegation arrived on Saturday and are experiencing American culture and getting ready for the fall semester. He expects 30-50 international students this fall. The Student Senate donated \$200 for Relay for Life and helped PTK set up for the event. Thomas Kipkurgat and Jenny Duncan are working on a book loan program, to which the Senate donated \$500. The Student Senate Annual Children's Christmas Party is scheduled December 6, and an organization committee is begin established.

Gary Daniels, ACR: Members will enjoy a cookout to honor graduates.

Carl Sampson, NGE: Members participated in the last two Blood Drives by donating blood and/or helping with the event. NGE's August LAN Party is Friday, 5 pm. More plans coming in the Fall Semester.

Bo Hudson, RHA: Renovations are still underway in Wilson Commons and members are finalizing activities for the Fall Semester.

James McCullough, FAD: Members took 31 people to Denver recently to visit agencies and studios, attend Rockies games and drive in the mountains during heavy downpours. Student groups from Vis. Com. have experienced some issues with Motor Pool vehicles on these extended trips. Last year it was a breaking issue while in a mountainous region, and this year it was a sliding door issue in a van. For two days the group had to illegally overload a van because another van had to be left at a dealership in Denver fix the door, which would not close properly. The issue still was not completely resolved and they spent the rest of the trip forcing the door closed each time the entered and exited the vehicle. He asked if any other groups had experienced such problems.

Felix Cuellar, C³: The club lent their jail to Relay for Life, are working on funding professional memberships, and will visit construction on the BOK Arena. The Estudiantes de la Cultura Hispana club has been approved.

Sandra Northcross, O&P: The last meeting of the semester was last Monday. Members voted the VP into the President's position and elected a new VP. Fundraising plans are underway for the Fall Semester.

Sagar Master, AITP: The club recently received its banner, which is vertical. They have on order a horizontal one. They were able to order it in Muskogee cheaper than elsewhere. Cuellar asked for contact information, and Sagar said he would let Bruce know, so he can spread the word.

Meeting adjourned at 12:36 pm.