

OSUIT Presidents' Roundtable Minutes
February 4, 2009
Student Union

Present: Matt Davis and Weston Streber, ACR; Filmore Guin and Shadow Rider, AITP; James McCullough and Meghan Longobardi, FAD; Jason Champion and Judd Jennerjahn, Horology; Art Visconti and Amanda Crosswell, ISA; Thomas Kipkurgat and Junior Henry, MISA; Mekko Tyner and Sanica Lining, NASA; TJ Stryker, PTK; Kevin Hulett and Crystal Robol, Student Ambassadors; and Bruce Force and Doreen White, Student Life.

Meeting called to order at 11:44 a.m.

Bruce Force welcomed the new attendees to the Presidents' Roundtable and asked them to introduce themselves: Sanica Lining, NASA.

Force then relayed some dates to remember:

Feb. 11	Love My Heart & Body	Student Union Mall	10am-3pm
Feb. 12	Free Movie Night	Van to Orpheum, 6:15pm	7pm
Feb. 18	Free Massages	Covelle Hall	11am-4pm
Mar. 04	Presidents' Roundtable	Student Union	11:30am
Mar. 06	SkillsUSA VICA	200 On Campus	All Day
Mar. 10	Blood Drive	Covelle Hall	10am-4pm
	BPA	2000 on Campus	7am-4:30pm
	(Clubs can submit an Activity Request to sell food as a fundraiser)		
Mar. 14-22	Spring Break		
Apr. 2	Technology Showcase	3600+ on campus	7am-3:30pm
Apr. 8	Springfest	Student Union	11am-1pm
Apr. 9	FFA Contests	1000 on campus	7am-3pm
Apr. 13-19	Pre-finals Week (no club activities aside from regular club meetings)		
Apr. 23	Spring Graduation	Covelle Hall	7:30pm
Apr. 29	Summer Semester Begins		
May 1-2	Relay for Life	Downtown Square	
	(Plan participation before Spring Semester ends, as it falls on first weekend of Summer Semester. Force is seeking advisors to assist.)		

In reference to the Relay for Life event, Art Visconti mentioned that he volunteered Leah Torbett as an Event Advisor. Force noted that Torbett had volunteered Visconti for the same position during the last Presidents' Roundtable. Visconti then asked if an Activity Request was needed to participate, and Force said yes. Visconti also sought clarification on the Event Advisors' role in the function. Force explained advisors are needed to take 3-4 hour shifts during the all-night event, whether or not their club members are participating, and again, made an appeal for assistance in the event.

Devin Debock then spoke to the group about a potential increase in room and board rates. Typically, several student groups give their input into potential increases. Administration desires this process to be as transparent as possible to all affected, and the potential changes are reviewed by a committee consisting of Fiscal Services, Student Union Services, Residential Life and five students. Room rent revenue is the only income Residential Life operates on, as it and the Cafeteria do not get state appropriated funds to operate. OSUIT has successfully kept its room and board rates lower compared to many other Oklahoma colleges. In the past several years, the room rate has only increased about three percent each year, and the board rate usually goes up a little every other year. Again this time, the room rate increase is not to exceed three percent. Debock spoke about allocating more money for dorm activities in the evenings and weekends, an increase in funding for the Community Assistant program, more recreational items in Wilson Commons and Lackey Hall Commons. The increase also will provide funding for the initial phase of a three-phase plan to renovate Lackey Hall, Hannigan, England and the Garden Apartments. A review of major expenses include a new chiller for Hannigan, replace room furniture in Alexander and Miller/Kamm, minimum wage increases, equipment replacement and maintenance increases. Food services will be asking for a five percent increase due to a 15 percent increase in food purchases during the past year. The USDA Food Price Outlook for 2009 notes another 4.5 percent increase. This is the highest increase since the late 1970's. Debock said he believes the increases are necessary in order to maintain the level of service we are currently providing. Art Visconti asked about how all this will be affected by our campus going tobacco-free. Debock replied that research needs conducted concerning what was truly done at these other colleges, not just what was in the news. Debock also praised James Byrd and his staff for their efforts in efficiently managing food services costs and quality. The group was asked if there were any further questions or comments concerning the changes. There were none.

Steven Rubert spoke about this coming Sunday's "An Afternoon with Pete" financial aid event scheduled 1 – 4 pm, in the Grady Clack Student Center. Staff will assist high school seniors, their parents and other prospective students line out college financial aid and tour campus. He asked for club volunteer that would be willing to tour visitors, serve refreshments, and help with the photos with Pistol Pete. If anyone is interested, please call him.

Force then presented a handout – OSUIT Club/Organization Guidelines for Submitting Club Items to E-Notes and the All Student E-mail Account. That handout is attached to these minutes.

Good of the Order:

Amanda Crosswell, ISA: Members will tour ONG next week.

Junior Henry, MISA: Members attended OU-Tulsa's Chinese festival last Sunday, will attend an international event with the governor at the state capital on March 22, and plan to help with the Technology Showcase in April.

Crystal Robol, Student Ambassadors: Members will attend the local Chamber of Commerce banquet on Feb. 10.

Shadow Rider, AITP: Members will participate in the AITP National Competitions in OKC, April 2-4, are advancing on the Beggs Cemetery project by taking photos of the graves, and are brainstorming fundraising ideas. The next meeting is Feb. 11.

TJ Stryker, PTK: Hallmarks were mailed this week and regionals are next month.

Sanica Lining, NASA: Members have planned a "Go Red for Women" walk for tomorrow to begin at the north parking lot at noon.

Weston Streber, ACR: Next meeting is Feb. 12, and food will be sponsored by Benchmark, from Rogers, Arkansas, and discuss internships and job opportunities. On Feb. 20, they will visit Locke Supply. They plan to help with SkillsUSA VICA when it comes to campus.

Judd Jennerjahn, Horology: A poker tournament is scheduled tonight, 6 pm, Wilson Commons. Tutorial sessions will be held before the tournament. Cost to play is \$5, and prize is a MP3 player. Snacks and beverages are provided. Members will also participate in Relay for Life this year.

Meeting Adjourned at 12:35pm

OSUIT Club/Organization Guidelines For Submitting Club Items to E-Notes and the "All Student" E-mail Account

Guidelines for Submitting

1. Activity Request is to be submitted at least one week prior to event/activity
2. Submit e-mailed verbiage to StL Unit Assistant by 4 pm each Wednesday, cc director
3. E-mail verbiage must come from the club sponsor's e-mail account
4. Verbiage could be subject to further editing before final sending
5. Content will be reviewed and approved by StL before sending
6. Sponsor will be contacted concerning any questions on verbiage
7. No graphics/photos will be sent in the All Student emails, but E-Notes will accept them

Copy will include:

- Club/Organization Name
- Event/Activity Title
- Brief Explanation of Event/Activity
- Date & Time of Event/Activity
- Location of Event/Activity
- Costs Involved
- Sponsor Name and Local Contact Phone Number

Flyers and Posters

OSUIT policy says that all flyers posted on campus must be approved and bear the Student Life Approval Stamp. We ask that when creating flyers you include all the information above, make it esthetically pleasing, and triple-check for typos and clarity. The more eyes that it passes the better it will be. All flyers must contain the stamp, so have the original approved and stamped before making copies, which will then contain the stamp.